

Dear Staff,

The following are 2018 holidays observed by SLEA:

MLK Birthday: 1/15/18	Veterans Day: 11/11/18
Presidents' Day 2/19/18	Thanksgiving Day: 11/23/18
Memorial Day: 5/28/18	Day after Thanksgiving: 11/24/18
4 th of July: Wednesday	Christmas Day: 12/25/18
Labor Day: 9/3/18	New Year's Day: 1/1/19

Eligibility for Holiday Pay:

1. Full-Time Classified employees: Working 40 hrs each week
2. Successful completion of 90 day introductory period for new hires (hired as F-T staff)
3. Employees must report to work the business day before & after the holiday (unless vacation time is pre-approved).

***BEHAVIOR HOME CASES:** Contact Alex Rivera regarding attendance expectations to home cases on holidays*



For any questions or concerns, contact HR Director, Denise Ruiz!