



Dear Staff,

The following are 2019 holidays observed by SLEA:

MLK Birthday: 1/21/19	Veterans Day: 11/11/19
Presidents' Day 2/18/19	Thanksgiving Day: 11/28/19
Memorial Day: 5/27/19	Day after Thanksgiving: 11/29/19
4 th of July: 7/4/19	Christmas Day: 12/25/19
Labor Day: 9/2/19	New Year's Day: 1/1/20

Eligibility for Holiday Pay:

1. Full-Time **Classified** employees: Working 40 hours each week
2. Successful completion of 90 day introductory period for new hires (hired as F-T staff)
3. Employees must report to work the business day before & after the holiday (unless vacation time is pre-approved).

Behavior HOME Cases: Contact Alex Rivera regarding attendance expectations for home cases



For any questions or concerns, contact HR Director, Denise Ruiz!

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